



**City of Santa Monica
Request for In-Person Administrative Hearing**

All in-person hearings will be held in the City of Santa Monica.

Citation Number: _____

State of License Plate: _____ License Plate Number: _____

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone Number: _____

IMPORTANT: All fines for the contested citation must be paid in full prior to scheduling a hearing. Determination of an inability to pay is governed by California Vehicle Code Section 40251(b) and may allow a waiver of the deposit of the amount due, provided the issuing agency is in possession of sufficient proof and has granted a variance. If you fail to contact the city within the specified time, you will forfeit the right to a hearing.

Signature: _____

Today's Date: _____